

1 LCC Background and Charge

1.1 Background

Chelan County Natural Resources Department (CCNRD) is working alongside the Lake Chelan Collaborative (LCC; previously the Lake Chelan Watershed Planning Unit) to identify key data gaps and emerging issues within the Lake Chelan watershed and make recommendations on how to best address them. These recommendations will culminate in an updated Lake Chelan Watershed Restoration Plan (LCWRP) and Aquatic Invasive Species Management Plan (AIS Management Plan) that will be included as part of the LCWRP.

The Lake Chelan Watershed Planning Unit (LCWPU) was formed in October 2007 with CCNRD as the lead agency and has been meeting quarterly since that time. In June of 2012, the LCWPU adopted the Lake Chelan Watershed Plan prepared under the Watershed Planning Act (Chapter 90.82 RCW). The 2012 plan narrowly focused on water supply and water quality issues. Since that time, the LCWPU has been working on implementing recommendations under the 2012 plan and guiding other restoration efforts within the watershed. The newly formed LCC is intended to better reflect the diversity of interests in the Lake Chelan watershed and develop a plan that represents those interests and addresses current and emerging issues.

The LCC will hold regular meetings beginning September 2025 to develop the LCWRP and will then focus on implementation of the LCWRP. Development of the LCWRP is being funded under a Bureau of Reclamation WaterSMART grant awarded to CCNRD.

1.2 Purpose and Charge

The LCC will endeavor to identify, prioritize, and support the implementation of an action plan focused on the restoration and natural resource management of the Lake Chelan watershed.

The LCC will also work towards identifying needed studies, policies and programs, recommending priority actions to support restoration and management efforts, and highlight funding needs to support implementation. This work will inform a comprehensive plan for the Lake Chelan watershed, with a final plan due by September 31, 2027 in accordance with grant requirements.

The LCC will shift its focus towards implementation after developing the LCWRP and intends to continue to meet regularly. At this time, the LCC may review and update these operating principles as needed.

2 Roles and Responsibilities

2.1 Roles and Responsibilities of LCC Members

The LCC is intended to be a collaborative group, comprised of a diverse membership of perspectives and key areas of expertise. The complete list of members can be found on the LCC roster document (See Appendix A. LCC Roster). Meetings will be open to the public and LCC members are encouraged to attend meetings in person but a virtual meeting option will be provided. The LCC will generally meet quarterly for three-hour sessions commencing in early September 2025.

To the extent feasible, LCC members are asked to:

- Review meeting materials and be ready to discuss.
- Attend as many meetings as possible to ensure input is provided throughout each step in the LCWRP development process.
- Review the draft meeting summary and share any concerns or suggested edits.
- Inform the facilitator of any concerns or suggestions about meeting agendas and management of discussions.
- Follow the LCC Discussion Ground Rules included in Appendix B.

2.2 Roles and Responsibilities of CCNRD Staff and the Consultant Team

CCNRD staff and members from Aspect Consulting's project team (Consultant Team) will participate in each LCC meeting. In addition to the roles outlined in this section, the CCNRD will also participate as an LCC member in accordance with the roles established in Section 2.1.

Key action items for CCNRD Staff and Consultant Team:

- Solicit emails of interest to expand LCC membership based on desired LCC composition (Appendix A).
- Coordinate meeting logistics for both the LCC and subcommittee meetings including in person meeting locations and equipment for online meetings.
- Provide notetaking and meeting logistics support for the LCC and subcommittee meetings, including sharing screen during hybrid meetings, responding to logistics-related questions from LCC members, and developing draft meeting summaries.
- Develop LCC and subcommittee meeting agendas, identify speakers, and prepare the sequence of topics for discussion.
- Share out meetings summaries through appropriate forums, including but not limited to a project webpage, email listservs, etc.
- Develop a Public Outreach and Engagement Plan with input from the LCC, develop outreach materials, and coordinate logistics for and participate in public outreach events.

- Provide support to the LCC related to identifying and applying for funding opportunities for implementation of priority projects and studies identified under the LCWRP.
- Compile and share relevant studies, data and institutional knowledge for sharing with the LCC.
- Support the work of the LCC as professional resources and subject matter experts during and between LCC meetings.
- Provide impartial facilitation services.
- Prepare the LCWRP and AIS management plan with input from the LCC.
- Deliver the LCWRP and other required deliverables to Reclamation in accordance with the timeline and requirements of the grant agreement.

Any concerns, questions or suggestions may be directed towards any of the following contacts for CCNRD and the Aspect team:

- Elle Robinson, CCNRD Lead, elle.robinson@co.chelan.wa.us
- Kelsey Mach, Consulting Team Lead, kelsey.mach@aspectconsulting.com
- Gretchen Muller, Lead Facilitator, gretchen@cascadiaconsulting.com

3 Decision-making

LCC members will aim to have robust discussions, sharing their perspectives and taking note of others' perspectives. Emerging discussions will be documented in meeting summaries, highlighting consensus agreements, emerging agreement areas, and any disagreements/concerns.

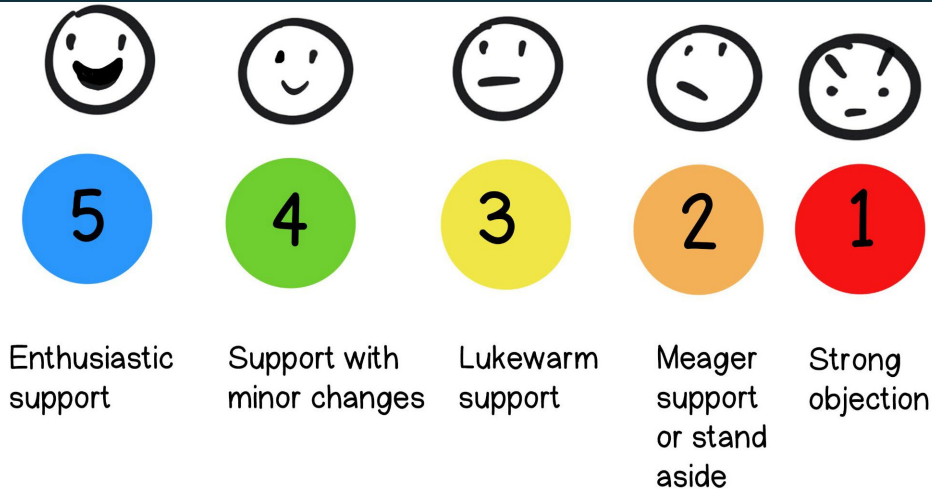
3.1 Documenting Levels of Agreement

LCC and subcommittee members will work towards consensus in developing recommendations for the LCWRP and AIS Management Plan. The facilitator will utilize the gradient of agreement scale to ensure that all LCC members have a voice in decision-making and are able to express their position. This framework will help the facilitator know where more dialogue is necessary and ultimately, build solutions that have broad support. The meeting summary will record decisions. When members make statements about their decision, the meeting summary will document the statements.

As depicted in the graphic below, the gradient of agreement includes:

1. Enthusiastic Support
2. Support with Minor Changes
3. Neutral/Lukewarm Support
4. Meager Support
5. Strong Objection

A Gradient of Agreement



3.2 Recommendations

LCC members will be asked to provide input and recommendations related to the development of the LCWRP and AIS management plan. Recommendations and feedback should be provided during LCC meetings or to directly to the CCNRD or facilitator along with, as applicable, documentation about any concerns.

CCNRD and the Consultant Team will work to draft the LCWRP and AIS Management Plan incorporating LCC and subcommittee recommendations, discussions and feedback.

Appendix A. LCC Roster

LCC Member Composition

The LCC seeks to include a diverse composition of key perspectives and expertise including landowners; farmers; federal, state and local agencies; tribes; environmental groups; recreation interests; business and development interests; outfitters; and historically under-represented populations through partnerships with community-based organizations. We will provide a complete roster after the September 2025 meeting.

Appendix B. LCC Discussion Ground Rules

1. Be respectful to each other
2. Recognize and respect other's lived experiences
3. "Move up and move back"
4. Speak from your own experiences
5. Give the benefit of doubt
6. Be aware that your intent can differ from your impact